

DEVELOPMENT OF A PUBLIC ARTS MASTER PLAN

QUESTIONS & ANSWERS

This information is hereby attached to and made part of the Request for Proposal Documents

April 26, 2019

- Q1. Can you please provide a budget range for the project? This helps us to develop a responsive, detailed proposal based on your budget expectations.
- A1. *We did not include a budget range for this project; rather, we are asking that each proposal being submitted includes an anticipated budget based on your unique approach to our requested need outlined in the RFP.*
- Q2. The RFP states the page limit (without appendices) is 10 pages with 12 point font. In our experience developing Public Art Master Plan proposals, this page limit will not allow us to provide in full all of the information requested. Is there any flexibility with the page limit?
- A2. *Our preference is that you stay within the page limits that we have set. We are expecting a proposal that is concise and clearly articulates your firm's ability to provide the product we are looking for. If you need to submit supporting materials, do so as Appendix items that are clearly referenced in your overall proposal, but use restraint in what is being submitted.*
- Q3. We are a national firm that has done significant work in Utah but we do not have an office in Utah. Is there a preference for a local firm for this contract?
- A3. *No, there is not a preference for a local firm. We are expecting that any proposal being submitted reflects some understanding of Logan and is not just an "off the shelf" response.*

April 29, 2019

- Q4. Can the City provide a list of previous studies and reports relevant to the Public Arts Master Plan?
- A4. *We do not have any specific studies and/or reports related to the Public Arts Master Plan.*
- Q5. Can respondents see a list of individuals and organizations on the Public Arts Advisory Committee?
- A5. *Not at this time. Our current group that we have labeled as our "Public Arts Advisory Committee" is an informally organized group of individuals from a wide range of disciplines and perspectives that have committed their time and energy to assist us in getting this project off the ground. Once we begin the Public Arts Master Planning process, we will formally create (through Mayor & City Council action) some type of a "Public Arts Advisory Committee" or similar organizational structure.*

Q6. Has the City has established a budget for this project?

A6. *We did not include a budget range for this project; rather, we are asking that each proposal being submitted includes an anticipated budget based on your unique approach to our requested need outlined in the RFP.*

Q7. Is there a “not to exceed” budget for the project?

A7. *We did not include a budget range for this project; rather, we are asking that each proposal being submitted includes an anticipated budget based on your unique approach to our requested need outlined in the RFP.*

Q8. Is the inventory and assessment of the City’s cultural assets scope item for installed public art only, or all cultural assets and opportunities (e.g. performing arts & exhibit venues)?

A8. *Great question. Logan has a significant performing arts community both in our downtown and at Utah State University. The initial inventory and assessment shall include all cultural assets and opportunities, and then through the Planning process, we may prioritize certain types or forms of public art.*

Q9. Is there a current point of contact for Public Art in the city?

A9. *We do not have a specific point of contact for Public Art in Logan. Teresa Harris, Logan City Clerk, is the point of contact for Logan’s Fine Arts Committee.*

Q10. Does the city have a Cultural Master Plan?

A10. *No.*

Q11. Will the art assets of Utah State University be included in the inventory and subsequent plan?

A11. *We have included Utah State University representation on our project advisory committee as this is an important issue that we will need to consider/address through this process. I would recommend that the art assets of Utah State University be included in at least the inventory phase.*

Q12. Is the 10 page limit, double-sided or single-sided?

A12. *Double sided.*

End of Questions